

## Essential (Regular Cleaning)

### Bathroom

**Sinks/Countertops** - Scrubbed and disinfected (all items removed and replaced)

**Tub/Shower** – Scrubbed, disinfected and rinsed

**Toilets** – Scrubbed and disinfected insides and out

**Chrome Fixtures** – Cleaned and shined

**Mirrors** – Wiped Clean

**Cabinets** – Wipe down fronts of cabinets

**Ledges/Furniture/Knick-nacks** – Dust lamp shades, shelves, décor, picture frames, on top and underneath tables, etc.

**Plate Covers/Touchables** – Wipe down light switches and outlet covers, heavily used door sections with built up dirty fingerprints, etc.

**Towels** Straightened

**Trash Cans** Emptied

**Floors** – Sweep and mop

### Kitchen

**Countertops/Backsplash** – Wipe and disinfect (all items removed and replaced)

**Sinks** – Scrubbed and disinfected

**Appliance Exteriors** – Wipe outside of refrigerator, dishwasher, oven, stovetop, toaster, etc.

**Chrome Fixtures** – Cleaned and shined

**Microwave** – Wipe and disinfect exterior and interior

**Tables/Chairs** – Wipe and disinfect table tops and chairs

**Cabinets** – Wipe down fronts of cabinets

**Ledges/Furniture/Knick-nacks** – Dust lamp shades, shelves, décor, picture frames, on top and underneath tables, etc.

**Plate Covers/Touchables** – Wipe down light switches and outlet covers, heavily used door sections with built up dirty fingerprints, etc.

**Empty** Trash Cans

**Floors** – Sweep and mop

### Living Areas/Stairways/Entries

**Ledges/Furniture/Knick-nacks** – Dust lamp shades, shelves, décor, picture frames, on top and underneath tables, etc.

**Plate Covers/Touchables** – Wipe down light switches and outlet covers, heavily used door sections with built up dirty fingerprints, etc.

**Couches/Seating (Above)** – Vacuum upholstered furniture (visible, above cushions) and wipe down others (when material applicable)

**General Straightening** – Fluff and straighten cushions, pillows and random living room items

**Empty** Trash Cans

**Floors** – Vacuum, Sweep and Mop

## Essential (Regular Cleaning)

### Bedrooms

**Beds** – Make beds with current sheets

**Mirrors** – Wiped Clean

**Plate Covers/Touchables** – Wipe down light switches and outlet covers, heavily used door sections with built up dirty fingerprints, etc.

**Ledges/Furniture/Knick-nacks** – Dust lamp shades, shelves, décor, picture frames, on top and underneath tables, etc.

**Couches/Seating (Above)** – Vacuum upholstered furniture (visible, above cushions) and wipe down others (when material applicable)

**Floors** – Vacuum, Sweep, and Mop

### Deep Clean (Includes Essentials Clean)

**Window Sills** – Wipe down blinds and window frames with damp cloth and inside glass

**Baseboards/Trim** – Dust and wipe down baseboards, doors and trims

**Ceiling Fans/Light Fixtures** – Dust and wipe down (height restrictions may apply)

**Wall Cleanings** – Wipe down fingerprints, scuffs, stains, dirt from heavily used areas

**Inside Trash Cans** – Wipe and disinfect inside of trash cans

**Inside Refrigerator** – Wipe down inside of refrigerator/freezer and quick wipe of condiments (all items removed and replaced)

**Inside Oven** – Wipe down inside of oven post self-clean (to be started by homeowner prior to arrival of cleaner)

**Couches/Seating Cushions (Under)** – Vacuum under seat cushions and wipe down entire exterior (when material applicable)

### Add-Ons (Can be added to Essential or Deep Clean)

**Bed Sheets** – Remove all sheets from beds and begin laundry; Make beds with clean sheets

**Laundry** – Max 2 loads; Fold and hang

**Closets** – Straighten, organize and wipe down/dust inside of closet (specify)

**Inside Cabinets** – Vacuum and wipe down inside of cabinets of kitchen or bathroom cabinets (specify)

**Dishes** – Wash and put away dirty dishes

**Inside Refrigerator** – Wipe and disinfect inside refrigerator/freezer (Remove and replace all items)

**Kitchen Pantry** – Sweep, wipe and disinfect shelves and clean floor inside pantry (all items removed and replaced)

**Inside Oven** – Wipe down inside of oven post self-clean (to be started by homeowner prior to arrival of cleaner)